



CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS),
Nationally Accredited (IV cycle) with 'A+' Grade by NAAC
TRICHY- 620018.

INTERNAL QUALITY ASSURANCE CELL

Circular No: 01

Date:- 09/07/2025

To:-The Internal members of Internal Quality Assurance cell

Sub: IQAC Meeting on 10.07.2025 at 10.00 a.m

This is to inform the Internal Members of the *Internal Quality Assurance Cell* to be present in Rameswari Nallusamy hall on 10th July 2025 for the First Periodical Meet of 2025- 2026. The meeting will begin sharp at 10.00 a.m.

Chairperson of the IQAC & The Principal

Principal I/C
Cauvery College For Women
(Autonomous)
Annamalai Nagar,
Tiruchirappalli - 620 018.
Tamilnadu.

Agenda:

1. Review of Action Taken Report
2. Planning of IQAC activities for 2025-26
3. Proposal of new IQAC external Academic expert
4. Preparation of AQAR 2024-2025
5. Proposal Preparation for conducting NAAC sponsored seminar
6. Planning for organizing Faculty Development Program
7. Any other matter with the permission of the Chair



CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)
Nationally Accredited (IV Cycle) with "A" Grade by NAAC
Tiruchirappalli - 620 018
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 09.07.2025

IQAC Composition	Members	Signature
Chair Person	Dr. S. Ramalakshmi, Principal i/c	
Ex-Officio	Dr. N. Siva Priya, Controller of Examinations	ABSENT
	Dr. S. Premalatha, Deputy Controller of Examinations	
Teachers	Ms. N. Girubagari, Vice Principal	
	Dr. S. Metilda Bhuvaneshwari, Dean of Arts	
	Dr. V. Sinthu Janita, Dean of Science	
	Dr. M. Parveen, Dean of Alumnae	
	Dr. A.R. Gomathy, Head, Dept of Tamil	AR Gomathy
	Dr. R. Uma Maheswari, Head, Dept of English	
	Dr. N. Savithri, Head, Dept of Commerce	N. Savithri
	Dr. J. Tamil Selvi, Head, Dept of BBA	ABSENT
	Dr. G. Maheswari, Head, Dept of Physics	
	Dr. P. Pungayee @ Amirtham, Head, Dept of Chemistry	
	Dr. R. Merlin Packiam, Head, Dept of Computer Applications	
	Dr. B. Thamilmalaiselvi, Head, Dept of Microbiology	
	Dr. R. Rameshwari, Head, Dept of Biotechnology	
	Dr. B. Thanuja, Head, Dept of Food Service Management & Dietetics	
	Ms. C. Jenita, Head, Dept of FT&CD	
	Ms. R. Sangeetha, Assistant Professor	
	Dr. B. Baby Shakila, Director of Physical Education	ABSENT
	Ms. Deivanai, Librarian	
Student Representative	Ms. S. Shruthi, III BBA	
	Ms. S. Abinaya, III BA Tamil	
Assistant IQAC Coordinator	Dr. S. Jeyabharathi, Associate Professor, Dept of Microbiology	
IQAC Coordinator	Dr. J. Sangeetha, Associate Professor, Dept of Information technology	

Agenda:

1. Confirmation of the Minutes of the Previous Meeting held on 25.03.2025 and the Review of the Action Taken Report
2. Planning of IQAC activities for 2025-26
3. Proposal of new IQAC external Academic expert
4. Preparation of AQAR 2024-2025
5. Proposal Preparation for conducting NAAC sponsored seminar
6. Planning for organizing Faculty Development Program
7. Any other matter with the permission of the Chair

The meeting began with Chair Person of IQAC, CCW(A) Dr. S. Ramalakshmi, Principal i/c of the College on extending a warm welcome to all the members.

The IQAC Coordinator, Dr. J. Sangeetha brought forth the items in the agenda and the members have discussed and the following resolutions were taken

Resolution 1: Confirmation of the Minutes of the Previous Meeting held on 25.03.2025 and the Review of the Action Taken Report of the Previous Meeting

Dr. S. Jeyabharathi, Assistant IQAC Coordinator, CCW(A), presented the Minutes of the Meeting and the Action Taken Report of the meeting held on 25.03.2025 and was confirmed by the members present in the meeting.

Resolution 2: Planning of IQAC activities for 2025-26

Principal Dr. S. Ramalakshmi and IQAC Coordinator Dr. J. Sangeetha, elaborately discussed the Preparation of IQAC activities for the year 2025-26, the IQAC team plan to conduct two FDP for teaching faculty, two Student activities and two activities for non-teaching staffs and all necessary documents have to be documented properly and the reports has to be sent to data capturing team.

Resolution 3: Proposal of new IQAC external Academic expert

IQAC Coordinator Dr. J. Sangeetha CCW (A), Proposed to the team for the appointment of new IQAC external Academic expert for the academic year 2025-26 onwards. Dr. R. Qurshid Begum, Associate Professor of English, Additional Director of IQAC from St. Josephs College, Trichy proposed to be a new external Academic expert. After discussions the members of IQAC accepted the proposal.

Resolution 4 : Preparation of AQAR 2024-2025

Dr. S. Ramalakshmi, Chairperson of the Internal Quality Assurance Cell (IQAC), provided comprehensive guidance to the Criterion in-charges on incorporating the necessary updates and modifications in the Annual Quality Assurance Report (AQAR) for the academic year 2024-25. Additionally, she shared her insights on effective strategies for collecting, organizing, and consolidating data, highlighting the importance of adhering to NAAC's recommended formats and standards to facilitate a streamlined and efficient accreditation process for the forth coming Binary Accreditation too.

Resolution 5: Proposal Preparation for conducting NAAC sponsored seminar

The members of the IQAC team held a discussion regarding the preparation and submission of NAAC sponsored seminar in the month of February and the list of required documents and key points were also discussed during the meeting.

Resolution 6: Planning for organizing Faculty Development Program

Dr. S. Ramalakshmi, Chairperson of the Internal Quality Assurance Cell (IQAC), IQAC Coordinator Dr. J. Sangeetha CCW (A) and all the members of the IQAC team discussed about the conduct of faculty development program related to stress management

(These minutes are prepared and circulated with the approval of the Chairperson)



Dr. J. Sangeetha

Signature of the IQAC Coordinator



Dr. S. Ramalakshmi

Principal I/C
Signature of the Principal
Cauvery College For Women
(Autonomous)
& Chair Person
Annamalai Nagar,
Tiruchirappalli - 620 018.
Tamilnadu.





CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)
Nationally Accredited (IV Cycle) with "A" Grade by NAAC
Tiruchirappalli - 620 018
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 10.07.2025

Venue: Rameshwari Nallusamy hall

IQAC Composition	Members	Signature
Chair Person	Dr. S. Ramalakshmi, Principal	
Ex-Officio	Dr. N. Siva Priya, Controller of Examinations	ABSENT
	Dr. S. Premalatha, Deputy Controller of Examinations	S.P.
Teachers	Ms. N. Girubagari, Vice Principal	N. Girubagari
	Dr. S. Metilda Bhuvaneswari, Dean of Arts	
	Dr. V. Sinthu Janita, Dean of Science	
	Dr. M. Parveen, Dean of Alumnae	
	Dr. A.R. Gomathy, Head, Dept of Tamil	AR Gomathy
	Dr. R. Uma Maheswari, Head, Dept of English	R. Uma
	Dr. N. Savithri, Head, Dept of Commerce	N. Savithri
	Dr. J. Tamil Selvi, Head, Dept of BBA	ABSENT
	Dr. G. Maheswari, Head, Dept of Physics	G. Maheswari
	Dr. P. Pungayee @ Amirtham, Head, Dept of Chemistry	P. Pungayee
	Dr. R. Merlin Packiam, Head, Dept of Computer Applications	
	Dr. B. Thamilmaraivelvi, Head, Dept of Microbiology	B. Thamilmaraivelvi
	Dr. R. Rameshwari, Head, Dept of Biotechnology	R. Rameshwari
	Dr. B. Thanuja, Head, Dept of Food Service Management & Dietetics	B. Thanuja
	Ms. C. Jenita, Head, Dept of FT&CD	C. Jenita
	Ms. R. Sangeetha, Assistant Professor	R. Sangeetha
	Dr. B. Baby Shakila, Director of Physical Education	ABSENT
	Ms. Deivanai, Librarian	
Student Representative	Ms. S. Shruthi, III BBA	S. Shruthi
	Ms. S. Abinaya, III BA Tamil	S. Abinaya
Assistant IQAC Coordinator	Dr. S. Jeyabharathi, Associate Professor, Dept of Microbiology	
IQAC Coordinator	Dr. J. Sangeetha, Associate Professor, Dept of Information technology	J. Sangeetha



**CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS),
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TRICHY- 620018.**

INTERNAL QUALITY ASSURANCE CELL

Circular No: 02

Date:- 20/08/2025


To:-The Internal members of Internal Quality Assurance cell

Sub: IQAC Meeting on 22.08.2025 at 10.00 a.m

This is to inform the Internal Members of the *Internal Quality Assurance Cell* to be present in Dr. Rameshwari Nallusamy Hall on 22nd August 2025 for the Second Periodical Meet of 2025- 2026. The meeting will begin sharp at 10.00 a.m.

Agenda:

1. Review of Action Taken Report
2. Elaborate view of Binary Accreditation Process and preparation
3. Deputation of new Criterion in charges
4. Time line for Data collection for AQAR 2024-2025
5. Any other matter with the permission of the Chair


Chairperson of the IQAC & The Principal
Principal I/C
Cauvery College For Women
(Autonomous)
Annamalai Nagar,
Tiruchirappalli - 620 018.
Tamilnadu.



CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)
Nationally Accredited (To U grade) with 'A' Grade by NAAC
Tiruchirappalli 620 022
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 20.08.2025

IQAC Composition	Members	Signature
Chair Person	Dr. S. Ramalakshmi, Principal i/c	
Ex-Officio	Dr. N. Siva Priya, Controller of Examinations	ABSENT
	Dr. S. Premalatha, Deputy Controller of Examinations	S.P.
Teachers	Dr. N. Girubagari, Vice Principal	N. Girubagari
	Dr. S. Metilda Bhuvaneswari, Dean of Arts	
	Dr. V. Sinthu Janita, Dean of Science	
	Dr. M. Parveen, Dean of Alumnae	
	Dr. A.R. Gomathy, Head, Dept of Tamil	A.R. Gomathy
	Dr. R. Uma Maheswari, Head, Dept of English	R. Uma
	Dr. N. Savithri, Head, Dept of Commerce	N. Savithri
	Dr. J. Tamil Selvi, Head, Dept of BBA	ABSENT
	Dr. G. Maheswari, Head, Dept of Physics	G. Maheswari
	Dr. P. Pungayee @ Amirtham, Head, Dept of Chemistry	P. Pungayee
	Dr. R. Merlin Packiam, Head, Dept of Computer Applications	
	Dr. B. Thamilmaraiselvi, Head, Dept of Microbiology	B. Thamilmaraiselvi
	Dr. R. Rameshwari, Head, Dept of Biotechnology	R. Rameshwari
	Dr. B. Thanuja, Head, Dept of Food Service Management & Dietetics	
	Ms. C. Jenita, Head, Dept of FT&CD	C. Jenita
	Ms. R. Sangeetha, Assistant Professor	R. Sangeetha
	Dr. B. Baby Shakila, Director of Physical Education	ABSENT
	Ms. Deivanai, Librarian	
Student Representative	Ms. S. Shruthi, III BBA	S. Shruthi
	Ms. S. Abinaya, III BA Tamil	S. Abinaya
Assistant IQAC Coordinator	Dr. S. Jeyabharathi, Associate Professor, Dept of Microbiology	
IQAC Coordinator	Dr. J. Sangeetha, Associate Professor, Dept of Information technology	J. Sangeetha



CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS),
Nationally Accredited (IV cycle) with 'A' Grade by NAAC
TRICHY- 620018.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the IQAC Meeting

The IQAC Meeting, Cauvery College for Women (Autonomous), Tiruchirappalli was convened on 22.08.2025 at 10.00 A.M in the Rameshwari Nallusamy Hall.

The following members were present:

1. Dr S Ramalakshmi, Principal i/c, CCW(A), Chair Person, IQAC
2. Dr N Girubagari, Vice Principal, CCW(A)
3. Dr M Parveen, Dean of Alumni, CCW(A)
4. Dr Metilda Bhuvaneswari, Dean of Arts, CCW(A)
5. Dr S Premalatha, Deputy Controller of Examinations CCW(A)
6. Dr V Sinthu Janita Prakash, Member, CCW(A)
7. Dr Uma Maheswari, Member, CCW(A)
8. Dr G Maheswari, Member, CCW(A)
9. Dr P Amirtham, Member, CCW(A)
10. Dr R Merlin Packiam, Member, CCW(A)
11. Dr B Tamilmaraiselvi, Member, CCW(A)
12. Dr S Rameshwari, Member, CCW(A)
13. Dr B Thanuja, Member, CCW(A)
14. Ms S Deivanai, Librarian, CCW(A)
15. Ms S Shruthi, Student Member, CCW(A)
16. Ms S Abinaya, Student Member, CCW(A)
17. Dr S Jeyabharathi, Member, Assistant IQAC Coordinator, CCW(A)
18. Dr J Sangeetha, Coordinator, IQAC, CCW(A)

Agenda:

1. Confirmation of the Minutes of the Previous Meeting held on 10.07.2025 and the Review of the Action Taken Report
2. Elaborate view of Binary Accreditation Process and preparation
3. Deputation of new Criterion in charges
4. Time line for Data collection for AQAR 2024-2025
5. Any other matter with the permission of the Chair

The meeting began with Chair Person of IQAC, CCW(A) Dr. S. Ramalakshmi, Principal /c of the College on extending a warm welcome to all the members.

The IQAC Coordinator, Dr. J. Sangeetha brought forth the items in the agenda and the members have discussed and the following resolutions were taken

Resolution 1: Confirmation of the Minutes of the Previous Meeting held on 10.07.2025 and the Review of the Action Taken Report of the Previous Meeting

Dr S Jeyabharathi, Assistant IQAC Coordinator, CCW(A), presented the Minutes of the Meeting and the Action Taken Report of the meeting held on 10.07.2025 and was confirmed by the members present in the meeting.

Resolution 2: Elaborate view of Binary Accreditation Process and preparation

IQAC Coordinator Dr. J. Sangeetha, elaborately presented the new metrics and requirement for Binary Accreditation. Under this, mam explained about Input metrics, Output metrics, Process metrics. The second most important point underwent discussion about Maturity Based Graded Accreditation. In this Accreditation madam dealt about Levels.

The Ten Metrics for new Binary Accreditation are:

1. Curricular Aspects – 8 Metrics
2. Teaching – Learning and Evaluation – 6 Metrics
3. Research, Innovation and Extension – 6 Metrics
4. Infrastructure and Learning Resources – 6 Metrics
5. Student Support and Progression – 7 Metrics
6. Governance, Leadership and Management – 6 Metrics
7. Institutional Values and Best Practices – 8 Metrics
8. Student Outcome – 8 Metrics
9. Research & Innovation Outcomes – 8 Metrics
10. Sustainability Outcomes - 5 Metrics

The Five Levels of Maturity Based Graded Accreditation are:

1. Level 1: Emerging Institutions
2. Level 2: Developing Institutions
3. Level 3: Establishing Institutions
4. Level 4: Advanced Institutions
5. Level 5: Institutions of Global Excellence for Multi – Disciplinary Research and education

Resolution 3: Deputation of new Criterion in charges

Dr. S. Ramalakshmi, Chairperson, Dr. N. Girubagari Vice Principal and IQAC Coordinator Dr. J. Sangeetha CCW (A), Proposed the new team for the preparation of NAAC Binary Accreditation.

Resolution 4 : Time line for Data collection for AQAR 2024-2025

The Criterion in-charges discussed with Chairperson and Coordinator about the tentative time line for collection of Academic data for AQAR 2024-25. All the in charges request madam Principal to collect the respective data on or before November 2025. So that they could consolidate the data and to submit once the NAAC portal opens for AQAR submission.

(These minutes are prepared and circulated with the approval of the Chairperson)



Dr. J. Sangeetha
Signature of the IQAC Coordinator



Dr. S. Ramalakshmi
Signature of the Principal
Cauvery College for Women
(Autonomous)
Annamalai Nagar,
Tiruchirappalli - 620 018.
Tamilnadu.



CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)
Nationally Accredited (IV Cycle) with "A" Grade by NAAC
Tiruchirappalli - 620 018
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 22.08.2025

Venue: Rameshwari Nallusamy hall

IQAC Composition	Members	Signature
Chair Person	Dr. S. Ramalakshmi, Principal	
Ex-Officio	Dr. N. Siva Priya, Controller of Examinations	ABSENT
	Dr. S. Premalatha, Deputy Controller of Examinations	S.P.
Teachers	Dr. N. Girubagari, Vice Principal	N. Girub.
	Dr. S. Metilda Bhuvaneshwari, Dean of Arts	
	Dr. V. Sinthu Janita, Dean of Science	Sinthu Janita
	Dr. M. Parveen, Dean of Alumnae	
	Dr. A.R. Gomathy, Head, Dept of Tamil	A R Gomathy
	Dr. R. Uma Maheswari, Head, Dept of English	R Uma
	Dr. N. Savithri, Head, Dept of Commerce	N Savithri
	Dr. J. Tamil Selvi, Head, Dept of BBA	ABSENT
	Dr. G. Maheswari, Head, Dept of Physics	G. Maheswari
	Dr. P. Pungayee @ Amirtham, Head, Dept of Chemistry	P. Pungayee
	Dr. R. Merlin Packiam, Head, Dept of Computer Applications	
	Dr. B. Thamilmaraivelvi, Head, Dept of Microbiology	B. Thamilmaraivelvi
	Dr. R. Rameshwari, Head, Dept of Biotechnology	R. Rameshwari
	Dr. B. Thanuja, Head, Dept of Food Service Management & Dietetics	B. Thanuja
	Ms. C. Jenita, Head, Dept of FT&CD	C. Jenita
	Ms. R. Sangeetha, Assistant Professor	R. Sangeetha
	Dr. B. Baby Shakila, Director of Physical Education	ABSENT
	Ms. Deivanai, Librarian	
Student Representative	Ms. S. Shruthi, III BBA	S. Shruthi
	Ms. S. Abinaya, III BA Tamil	S. Abinaya
Assistant IQAC Coordinator	Dr. S. Jeyabharathi, Associate Professor, Dept of Microbiology	
IQAC Coordinator	Dr. J. Sangeetha, Associate Professor, Dept of Information technology	J. Sangeetha



CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS),
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TRICHY- 620018.

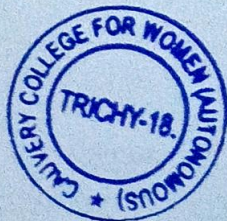
INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 10.07.2025

Plan of Action Proposed	Action Taken
Planning of IQAC activities for 2025-26	The IQAC team plan to conduct two FDP for teaching faculty, two Student activities and two activities for non-teaching staffs and all necessary documents have to be documented properly and the reports has to be sent to data capturing team. One Faculty development was conducted in the month of August 22 nd 2025, One Student activity was conducted on 30 th August 2025.
Proposal of new IQAC external Academic expert	Dr. R. Qurshid Begum, Associate Professor of English, Additional Director of IQAC from St. Josephs College, Trichy was appointed as a new external Academic expert from the year 2025 onwards.
Preparation of AQAR 2024-2025	Dr. S. Ramalakshmi, Principal insist the IQAC team members to collect the required data for the Academic year 2024-25 on or before November 2025.
Proposal Preparation for conducting NAAC sponsored seminar	The Coordinator and Assistant Coordinator would plan to prepare a Proposal for organizing NAAC sponsored seminar in the month of February 2026.
Planning for organizing Faculty Development Program	With the able Guidance of Principal and former Dean of Alumnae Dr. G. Kanaga suggested the Resource Person Ms. Leema Peter, Psychologist and Counsellor. Madam delivered an interesting lecture on "Ease your Stress and Please your Mind" on 22.08.2025

Dr J Sangeetha

IQAC Coordinator



Dr S Ramalakshmi

Chair Person & The Principal

Principal IQAC
Cauvery College For Women
(Autonomous)
Annamalai Nagar,
Tiruchirappalli - 620 018.
Tamilnadu.



CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)
Nationally Accredited (IV cycle) with 'A' Grade by NAAC
TRICHY- 620018.

INTERNAL QUALITY ASSURANCE CELL

Circular No: 03

Date:- 13/10/2025

To:-The Internal members of Internal Quality Assurance cell

Sub: IQAC Meeting on 14.10.2025 at 09.30 a.m

This is to inform the Internal Members of the *Internal Quality Assurance Cell* to be present in Principal's cabin on 14th October 2025 for the Second Periodical Meet of 2025- 2026. The meeting will begin sharp at 09.30 a.m.


Chairperson of the IQAC & The Principal

Agenda:

1. Review of Action Taken Report
2. Preparation of AQAR 2024-2025
3. Preparation of AISHE 2024-2025
4. Preparation of NIRF 2024-2025
5. Innovative Pedagogies and assessment methods
6. Highlighting Skill Developmental Goals in the Curriculum
7. Continuation of Research Publications, Patents and Consultancy 2025-2026
8. Promoting Indian knowledge system
9. Any other matter with the permission of the Chair



CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)
 Nationally Accredited (III cycle) with 'A' Grade by
 NAAC ISO 9001:2015 Certified
 TRICHY- 620018.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the IQAC Meeting

The IQAC Meeting, Cauvery College for Women (Autonomous), Tiruchirappalli was convened on 14.10.2025 for the Second Periodical Meet of 2025- 2026 in the Principal's cabin at 9.30 a.m.

The following members were present:

Chair Person	1. Dr S Ramalakshmi	Principal	<i>[Signature]</i> 14/10/25
Ex-Officio	2. Dr S Premalatha	Controller of Examinations	<i>[Signature]</i> 14/10/25
	3. Dr J Sangeetha	Deputy Controller of Examinations	<i>[Signature]</i> 14/10/25
Members	4. Dr N Girubagari	Vice Principal	<i>[Signature]</i> 14/10/25
	5. Dr MettildaBuvaneswari	Dean of Arts	<i>[Signature]</i> 14/10/25
	6. Dr V Sinthu Janita	Dean of Science	<i>[Signature]</i> 14/10/25
	7. Dr M Parveen	Dean of Alumnae	<i>[Signature]</i> 14/10/25
	8. Dr A R Gomathy	Dept. of Tamil	<i>[Signature]</i>
	9. Dr R Uma Maheswari	Head, Dept. of English	<i>[Signature]</i>
	10. Dr S Thamarai Selvi	Head, Dept. of BBA	<i>[Signature]</i>
	11. Dr N Savithri	Head, Dept. of Commerce	<i>[Signature]</i>
	12. Dr G Maheswari	Head, Dept. of Physics	<i>[Signature]</i>
	13. Dr P Pungayee @ Amirtham	Head, Dept. of Chemistry	<i>[Signature]</i> 14/10/25
	14. Dr R Merlin Packiam	Head, Dept. of Computer Applications	<i>[Signature]</i>
	15. Dr B Thamilmaraiselvi	Head, Dept. of Microbiology	<i>[Signature]</i> 14/10/25
	16. Dr R Rameshwari	Head, Dept. of Biotechnology	
	17. Dr B Thanuja	Head, Dept. of Food Service Management & Dietetics	<i>[Signature]</i>
	18. Ms C Jenitta	Head, Dept. of FT & CD	<i>[Signature]</i>
	19. Dr R Sangeetha	Assistant Professor, Department of Computer Science	<i>[Signature]</i>
	20. Ms. T Nithya	Director of Physical Education	
	21. Ms Deivanai	Librarian	<i>[Signature]</i>
	Senior Administrative Officer	22. Mr K Thirunavukkarasu	Manager
Student Representative	23. Ms S Shruthi	III BBA	<i>[Signature]</i>
	24. Ms S Abinaya	III Tamil	<i>[Signature]</i>
Assistant IQAC Coordinator	25. Dr P Saranya	Associate Professor, Dept. of Mathematics	<i>[Signature]</i>
IQAC Coordinator	26. Dr. P. Pungayee @ Amirtham	Associate Professor and Head, Dept. of Chemistry	<i>[Signature]</i> 14/10/25



CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)
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TRICHY- 620018.

INTERNAL QUALITY ASSURANCE CELL

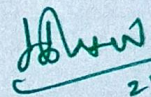
Circular No: 04

Date:- 27/02/2026

To:-The Internal members of Internal Quality Assurance cell

Sub: IQAC Meeting on 02.03.2026 at 9.30 a.m.

This is to inform the Internal Members of the *Internal Quality Assurance Cell* to be present in Principal's Cabin on **02.03.2026** for the Second Periodical Meet of 2025- 2026. The meeting will begin sharp at 9.30 a.m.

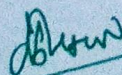

27/2/26

Chairperson of the IQAC & The Principal

Principal
Cauvery College For Women
(Autonomous)
Annamalai Nagar,
Tiruchirappalli - 620 018,
Tamilnadu.

Agenda:

1. Review of Action Taken Report of the meeting held on 06.02.2026
2. Academic Audit and Quality Enhancement Measures
3. Assessment of Curriculum Enrichment and Value-Added Courses
4. Faculty Development Programmes and Capacity Building Initiatives
5. Evaluation of Mentoring System and Counselling Mechanisms
6. Analysis of Internship, Skill Development and Experiential Learning Outcomes
7. Discussion on Strengthening Industry-Institution Interaction and Monitoring of MoUs
8. Review of Placement Activities and Career Guidance Programmes
9. Alumni Engagement and Contribution to Institutional Development



27/2/26
Principal
Cauvery College For Women
(Autonomous)
Annamalai Nagar,
Tiruchirappalli - 620 018,
Tamilnadu.





CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)
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TRICHY- 620018.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the IQAC Meeting

The IQAC Meeting, Cauvery College for Women (Autonomous), Tiruchirappalli was convened on 02.03.2026 at 9.30 A.M in the Principal's cabin.

The following members were present:

Chair Person	1. Dr. S Ramalakshmi	Principal	<i>S. Ramalakshmi</i> 2/3/26
Ex-Officio	2. Dr. S Premalatha	Controller of Examinations	
	3. Dr. J Sangeetha	Deputy Controller of Examinations	<i>J. Sangeetha</i> 2/3/26
Members	4. Dr. N Girubagari	Vice Principal	
	5. Dr. Mettilda Buvaneswari	Dean of Arts	<i>M. Mettilda</i> 02/03/2026
	6. Dr. V Sinthu Janita	Dean of Science	<i>V. Sinthu Janita</i> 2/3/26
	7. Dr. M Parveen	Dean of Alumnae	<i>M. Parveen</i> 2/3/2026
	8. Dr. A R Gomathy	Head, Dept. of Tamil	<i>A R Gomathy</i> 2-3-26
	9. Dr. R Uma Maheswari	Head, Dept. of English	<i>R. Uma</i>
	10. Dr. S Thamarai Selvi	Head, Dept. of Business Administration	<i>S. Thamarai Selvi</i> 2/3/26.
	11. Dr. N Savithri	Head, Dept. of Commerce	<i>N. Savithri</i> 2/3/26
	12. Dr. G Maheswari	Head, Dept. of Physics	<i>G. Maheswari</i>
	13. Dr. G Janaki	Head in-charge, Dept. of Mathematics	<i>G. Janaki</i> 02/03/2026
	14. Dr. R Merlin Packiam	Head, Dept. of Computer Applications	<i>R. Merlin Packiam</i> 02/3/26



CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS),

Nationally Accredited (IV cycle) with 'A+' Grade by NAAC

TRICHY- 620018.

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE MEETING – 02.03.2026

Agenda:

1. Review of Action Taken Report of the meeting held on 06.02.2026
2. Academic Audit and Quality Enhancement Measures
3. Assessment of Curriculum Enrichment and Value-Added Courses
4. Faculty Development Programmes and Capacity Building Initiatives
5. Evaluation of Mentoring System and Counselling Mechanisms
6. Analysis of Internship, Skill Development and Experiential Learning Outcomes
7. Discussion on Strengthening Industry–Institution Interaction and Monitoring of MoUs
8. Review of Placement Activities and Career Guidance Programmes
9. Alumni Engagement and Contribution to Institutional Development

The meeting began with Chair Person of IQAC, Cauvery College for Women (Autonomous), Dr. S Ramalakshmi, Principal of the College on extending a warm welcome to all the members.

The IQAC Coordinator, Dr P Pungayee @ Amirtham brought forth the items in the agenda and the members have discussed and the following resolutions were taken

Resolution 1: Review of Action Taken Report (Meeting held on 06.02.2026)

Dr. P. Pungayee @ Amirtham, IQAC Coordinator, Cauvery College for Women (Autonomous), presented the Action Taken Report of the previous meeting held on 06.02.2026. The committee reviewed the actions initiated on the resolutions passed and expressed satisfaction over the progress made. The report was discussed in detail and unanimously approved by the members.

Resolution 2: Academic Audit and Quality Enhancement Measures

Dr. P. Pungayee @ Amirtham briefed the members regarding the Academic Audit conducted for the academic year 2025 -2026. The strengths, areas for improvement, and quality benchmarks were discussed. The committee resolved to implement corrective measures and adopt continuous quality enhancement strategies in academic and administrative processes.

Resolution 3: Assessment of Curriculum Enrichment and Value-Added Courses

The IQAC Coordinator presented the status of curriculum enrichment initiatives and value-added/add-on courses offered during the academic year. The impact on student competencies and employability skills was reviewed. The committee appreciated the departments for introducing skill-based and interdisciplinary courses and resolved to further strengthen such initiatives.

Resolution 4: Faculty Development Programmes and Capacity Building Initiatives

Details of Faculty Development Programmes, workshops, seminars, and training programmes organized/attended by faculty members were presented. The committee noted the active participation of faculty in research and professional development activities and resolved to encourage more FDPs focusing on research, innovation, and outcome-based education.

Resolution 5: Evaluation of Mentoring System and Counselling Mechanisms

The functioning of the mentoring system and student counselling services was reviewed. The committee discussed mentor-mentee records, grievance redressal support, and psychological counselling initiatives. It was resolved to strengthen documentation and conduct periodic feedback analysis to enhance student support services.

Resolution 6: Internship, Skill Development and Experiential Learning Outcomes

The committee reviewed the performance of internship programmes, skill development activities, field projects, and experiential learning components. The members appreciated the industry collaborations and resolved to ensure structured monitoring and outcome assessment of internship programmes.

Resolution 7: Strengthening Industry-Institution Interaction and Monitoring of MoUs

The IQAC Coordinator presented the status of existing MoUs and industry partnerships. The committee discussed the need for active follow-up, joint programmes, guest lectures, and internship linkages. It was resolved to periodically review MoUs and explore new collaborations with reputed industries and organizations.

Resolution 8: Review of Placement Activities and Career Guidance Programmes

The Placement Officer presented the placement statistics, recruitment drives, career guidance sessions, and competitive exam coaching initiatives. The committee appreciated the efforts taken to enhance employability and resolved to strengthen industry networking and soft-skill training programmes.

Resolution 9: Alumni Engagement and Contribution to Institutional Development

The activities of the Alumni Association were discussed, including alumni meets, guest lectures, mentoring, and financial/academic contributions. The committee resolved to enhance alumni engagement through structured networking platforms and encourage alumni support for institutional growth.

(These minutes are prepared and circulated with the approval of the Chairperson)


Dr. P. Pungayee @ Amirtham

IQAC Coordinator




21/3/26
Dr. S. Ramalakshmi

Chair Person & The Principal
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